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Dean's Directive No. 3/2016				
Title:	On the Awarding of Scholarships to Students in Doctoral Study Programmes at the Faculty of Mechatronics, Informatics and Interdisciplinary Studies			
	Name:	Position:	Date:	Signature:
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In accordance with the Scholarship Regulations (hereinafter "StipŘ") of the Technical University of Liberec, Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act) – hereinafter "HE Act", and with regard to the provisions of Dean's Directive 02/2025, the rules for awarding doctoral scholarships at the Faculty of Mechatronics, Informatics and Interdisciplinary Studies (FM) are hereby specified.

1. Introductory Provisions

- The period of interruption of studies is not counted toward the deadlines set for submitting a request for scholarship payment pursuant to paragraph 3.
- Scholarships under paragraphs 2 and 3 may also be paid during a period of study abroad, provided that the study abroad is part of the study plan and the studies have not been interrupted.

2. Doctoral Scholarship

- A student is eligible for a doctoral scholarship if they meet the eligibility requirements for a doctoral scholarship specified in the Scholarship Regulations and fulfill their academic obligations in accordance with the applicable Dean's Directive, the TUL Study and Examination Regulations, and the Higher Education Act.
- The scholarship may be awarded based on the student's application submitted via IS/STAG.
- The basic scholarship amount is 11,000 CZK.**



3. Creative Scholarship

- a. A creative scholarship may be awarded in accordance with Article 5 of the Scholarship Regulations for selected **achievements in publishing and creative work** (hereinafter referred to as the "Publication Scholarship") listed in the Application for a Publication Scholarship, which students up to and including their sixth year may submit by the deadline set by the FM Student's affair office. The application must specify the doctoral student's best achievement from the previous calendar year, which must meet at least one of the following conditions:
 - i. the student is the first author of the selected work,
 - ii. the student's overall contribution to the selected results is comparable to first authorship of at least one result (must be documented by a signed statement from the advisor).
- b. The publication scholarship is paid for a period of 12 months in the following calendar year in the amount specified in subparagraphs (c) through (e) of this paragraph.
- c. The base amount used to calculate this scholarship is **3,000 CZK**.
- d. The base amount is multiplied by a coefficient, the value of which, within the range specified in paragraph 3.e), is determined by the dean or the relevant vice-dean. The coefficient depends on the category of the result, its significance and scope, and the share attributed to FM in the result's entry in the publikace.tul.cz database.
- e. Category of the result
 - i. **Publication:**
 - Article in an impact-factored journal with a quartile of Q1 through Q4 according to the current M17+ / M2025+ methodology
 - o Category Q4 – coefficient **0 to 0.5** (only for students up to the 2nd year)
 - o Category Q3 – coefficient **0 to 0.5**
 - o Category Q2 – coefficient **0 to 1.5**
 - o Category Q1 – coefficient **0 to 3**
 - In accordance with TUL's policy on the publication of research results and creative outputs (<https://doc.tul.cz/13906>), articles published by MDPI are assigned a quartile one level lower.
 - Chapter in a monograph – coefficient **0 to 1**
 - Article in a peer-reviewed journal without an impact factor – coefficient **0 to 0.5** (only for students up to their second year)
 - Paper in English presented at a major international conference, published in the conference proceedings (ISI, SCOPUS) – coefficient **0 to 0.5** (only for students through their second year)
 - Paper in conference proceedings indexed in the Core Ranking as A* or A – coefficient **0 to 1**
 - ii. **Significant result of applied research:**
 - Patent – coefficient **0 to 1**
 - Utility model, prototype, software, or verified technology – coefficient **0 to 0.5**
 - Other significant achievement – coefficient **0 to 1**



4. Scholarship to Support Studies in the Czech Republic

A scholarship to support studies in the Czech Republic is awarded and paid in accordance with the provider's terms and conditions.

5. An Extraordinary Scholarship

- a. An extraordinary scholarship may be awarded to a student for outstanding or exceptional activities that significantly contribute to representing TUL or FM, promoting their reputation, or improving the quality of their operations.
- b. This may include, in particular, activities performed beyond the scope of a student's regular academic obligations or other activities worthy of special consideration.
- c. An extraordinary scholarship may be awarded, in particular, for:
 - significant representation of TUL or FM at public, professional, cultural, sporting, or other events; active and significant participation in promotional and presentation activities of TUL or FM, including participation in trade fairs and similar events,
 - an exceptional contribution by the student to the activities or good reputation of TUL or FM,
 - an exceptional achievement or other significant activity in public, civic, or social life,
 - other exceptional activities that are worthy of special consideration and consistent with the purpose of the special scholarship.
- d. An extraordinary scholarship is not awarded for activities that are part of a student's regular academic obligations, nor for activities for which the student has received or is to receive another form of financial compensation from TUL or FM funds, unless the dean determines otherwise.
- e. The dean decides on the award of a scholarship pursuant to Article 10 of the Scholarship Regulations. The scholarship is awarded based on the student's application or the dean's decision. In the decision, the dean shall state the reason for the award and determine its amount. When determining the amount of the scholarship, particular consideration is given to the significance, scope, difficulty, and outcome of the activity for which the scholarship is awarded.

6. Final Provisions

The previous version of Dean's Directive No. 3/2016 r07 dated October 15, 2025, is repealed as of the effective date of this directive and is replaced by this regulation, which takes effect on September 1, 2026.